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OFFICE OF GENERAL SERVICES CAREER SERVICE BOARD

MINUTES OF SECOND MEETING

HELD

2:00 P.M. - 19 SEPTEMBER 1952

PRESENT: 25X1A9a [REDACTED] Chairman 25X1A9a [REDACTED] - Secretary

1. The meeting was opened by the Chairman.
2. The minutes of the first meeting were read by the Secretary and unanimously approved as read, with one exception:  
Paragraph 2a was amended changing the words "in another Office of CIA" to read "in one or more Offices outside OGS".
3. The Board members again presented the names of their nominees to fill the one career service slot assigned to OGS. The nominees were as follows:

[REDACTED]

25X1A9a

After qualifications, past performance, and reasons for nomination of each were presented, a secret ballot vote was requested by the Chairman. As a result, [REDACTED] was selected by unanimous vote to fill the career service slot.

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25X1A9a [REDACTED] suggested notification in writing to [REDACTED] that he has been selected by the Board. All agreed that a memorandum signed by the Chairman of the Board was appropriate and should be presented to [REDACTED].

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25X1A9a [REDACTED] suggested that an OGS Notice to be circulated to all OGS employees be issued advising of [REDACTED] selection. This was concurred in by all Board members and will be published after [REDACTED] has been notified.

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A tentative date of 15 November 1952 was set for [REDACTED] to begin his rotation, subject to change based on workload in the Records Management and Distribution Division to which he is presently assigned.

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4. Copies of a list of vacancies in OGS were distributed to the Board members by the Secretary in accordance with the minutes of the last meeting.
5. The meeting adjourned at approximately 3:30 p.m.

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Secretary

25X1A9a

APPROVED 

Chairman, OGS Career Service Board

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